



April 6, 2024

9am-3pm at Phelps School
4451 Old School Road
Phelps, WI 54554

**Deadline to Register is:
March 15, 2024
\$50 After March 15**

2024 Arts & Crafts Show Vendor Application

Business Name: _____

Vendor / Seller's Name: _____

Address: _____

City / State / Zip: _____

Phone: _____

Email : _____

Description of items: _____

**Wisconsin Seller's Permit # OR Social Security Number: _____

Where did you learn of this event? _____

NO FLEA MARKET OR FOOD BOOTHS - NO SYRUP OR HONEY SALES WITHOUT APPROVAL

Does your booth require electricity (limited available!):

YES NO

Number of 10' x 10' booths before March 10:

____ x \$35.00

Number of 10' x 10' booths after March 10:

____ x \$50.00

Number of discounted booths (Phelps Chamber members):

____ x \$25.00

Number of non-profit booths (Phelps Chamber members):

____ x \$0.00

Total Remitted: _____

Phelps Maple Syrup Fest reserves the right to cancel the Craft Show if necessary. The event may be cancelled if the federal, state or county government issues any type of no travel warning, state of emergency or stay at home order. **NO REFUNDS** will be issued to vendors if event is cancelled or turnout is affected due to weather conditions.

Please note below if you would like to donate a raffle item from your booth. Basket raffle sales help us to promote and advertise this event. All donations must be submitted with your payment and registration form.

YES! I WOULD LIKE TO DONATE THE FOLLOWING ITEM(S): _____

Applications are handled on a first come, first serve basis. No refunds for cancellations for no-shows.

Please make checks payable to: PHELPS CHAMBER OF COMMERCE. Mail your payment and application to:

Phelps Chamber of Commerce - PO Box 217 - Phelps, WI 54554

Booths may be located in both the large and small gyms. Please enter and exit through the gymnasium doors on the left side of the school. Set-up time will begin at 7:30am on Saturday, April 6, 2024. After set-up, all vehicles MUST be moved to either behind the school building or the upper parking lot. Weather depending, you may be notified which lot will be available. The lower parking lot is reserved for visitors only. Vendors must supply their own booth set-up including tables. Electricity is very limited! Take down of entire booth and contents must be completed and removed from premises. Vendors are responsible for removal of all garbage from their booth. Vendor space is 10'x10'. This space is for your merchandise and seating. Call 715-545-3800 or email laura@phelpswi.us with questions.

Vendor Waiver: I understand that by signing this application, it becomes a contract when accepted by Phelps Maple Syrup Fest. I assume all responsibility for my own exhibit and will NOT hold Phelps Maple Syrup Fest, Phelps Chamber, Phelps School, or its representatives responsible for theft, damage or personal injury.

**Wisconsin law (sec. 73.03(38), Wis. stats.) requires that each operator of a swap meet, flea market, craft fair or similar event must report to the Wisconsin Department of Revenue the name, address, social security number and the Wisconsin seller's permit number (if available) of each vendor selling merchandise at the event.

Signature

Date