



April 2, 2022

9am-3pm at Phelps School
4451 Old School Road
Phelps, WI 54554

**Deadline to Register is:
March 2, 2022
\$50 After March 2nd**

2022 Arts & Crafts Show Vendor Application

Business Name: _____

Vendor / Seller's Name: _____

Address: _____

City / State / Zip: _____

Phone: _____

Email : _____

Description of items: _____

**Wisconsin Seller's Permit # OR Social Security Number: _____

Where did you learn of this event? _____

NO FLEA MARKET OR FOOD BOOTHS - NO SYRUP OR HONEY SALES WITHOUT APPROVAL

Does your booth require electricity (limited available!):

Number of 10' x 10' booths before March 2, 2022:

Number of 10' x 10' booths after March 2, 2022:

Number of discounted booths (Phelps Chamber members):

Number of non-profit booths (Phelps Chamber members):

YES NO

____ x \$35.00

____ x \$50.00

____ x \$25.00

____ x \$0.00

Total Remitted: _____

Given the pandemic, Phelps Maple Syrup Fest reserves the right to cancel the Craft Show if Phelps School does not allow it, as the school cannot guarantee it. As such, checks will be held until the event and deposited after or returned if necessary because of cancellation.

Please note below if you would like to donate a raffle item from your booth. Basket raffle sales help us to promote and advertise this event. All donations must be submitted with your payment and registration form.

YES! I WOULD LIKE TO DONATE THE FOLLOWING ITEM(S) - \$30 value min.: _____

Applications are handled on a first come, first serve basis. No refunds for cancellations for no-shows.

Please make checks payable to: PHELPS CHAMBER OF COMMERCE. Mail your payment and application to:

Phelps Chamber of Commerce - PO Box 217 - Phelps, WI 54554

Booths will be located in both the large and small gyms. Please enter and exit through the gymnasium doors on the left side of the school. Set-up time will begin at 7:30am on Saturday, April 2, 2022. After set-up, all vehicles MUST be moved to either behind the school building or the upper parking lot. Weather depending, you may be notified which lot will be available. The lower parking lot is reserved for visitors only. Vendors must supply their own booth set-up. Electricity is EXTREMELY limited! Take down of entire booth and contents must be completed and removed from premises. Vendors are responsible for removal of all garbage from their booth. Vendor space is 10'x10'. This space is for your merchandise and seating. Call 715-545-3800 or email laura@phelpswi.us with questions.

Vendor Waiver: I understand that by signing this application, it becomes a contract when accepted by Phelps Maple Syrup Fest. I assume all responsibility for my own exhibit and will NOT hold Phelps Maple Syrup Fest, Phelps Chamber, Phelps School, or its representatives responsible for theft, damage or personal injury.

**Wisconsin law (sec. 73.03(38), Wis. stats.) requires that each operator of a swap meet, flea market, craft fair or similar event must report to the Wisconsin Department of Revenue the name, address, social security number and the Wisconsin seller's permit number (if available) of each vendor selling merchandise at the event.

Signature _____

Date _____